

# BINGLEY TOWN COUNCIL



Bingley Town Council, Myrtle Place, Bingley, BD16 2LF

**Date: Monday 19 April 2021**

To: Councillors Brazendale, Clough, Malik, Owen, Williams and Winnard

**Dear Councillors,**

You are summoned to attend an Extraordinary meeting of the Staffing committee which will be held on **Monday 26 April at 1pm**

Yours sincerely,

*Geoff Winnard*

Geoff Winnard

Chair Staffing Committee

Bingley Town Council, Myrtle Place, Bingley, BD16 2LF

[townclerk@bingleytowncouncil.gov.uk](mailto:townclerk@bingleytowncouncil.gov.uk) 07703 188660

**This meeting is open to the press and public by virtue of the Public Bodies (Administration of Meetings) Act 1960, s1 and the Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England Regulations) 2020**

**This meeting is being held on Zoom:**

<https://us02web.zoom.us/j/85325675717?pwd=VkxyM0lGN3RzbjVUdkQ2Vm1NelFIUT09>

**Meeting ID: 853 2567 5717**

**Passcode: 308619**

## AGENDA

### **2021/81 Apologies for absence**

- b) To note apologies for absence
- c) To receive and consider apologies for absence
- d) To approve reasons for absence

### **2021/82 Disclosures of interest**

- a) To receive declarations of interest from councillors on items on the agenda.
- b) To receive written requests for dispensations for disclosable pecuniary interest
- c) To grant any requests for dispensation as appropriate.

### **2021/83 Minutes of previous meeting**

To confirm as a correct record the minutes of the extraordinary meeting held on Thursday 1<sup>st</sup> April 2021 (*Attached*)

### **2021/84 Public Participation**

Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the council. However, they may not speak during the rest of the meeting unless specifically invited to do so by the Chair.

**2021/85 Exclusion of Press and Public**

In view of the fact that Publicity would prejudice the public interest by reason of the confidential nature arising out of the business to be transacted in accordance with LGA 1972, Sch 12, para 10(2) (b) and 26 (2) (b). Members of the Public and Press are asked to withdraw.

**2021/86 Update on Recruitment Town Clerk**

- a) To receive an update from the shortlisting panel considering applications for the Town Clerk/RFO
- b) To confirm arrangements for the interview panel to be held on Monday 10<sup>th</sup> May.

**2021/87 Interim Staffing Requirements for May/June 2021**

- (a) To discuss interim staffing requirements pending the appointment of a substantive clerk
- (b) To consider appointing an interim administrative officer
- (c) To consider any next steps

**2021/88 Pensions Automatic Enrolment – Declaration of Compliance**

- (a) To note that the Pensions Regulator has confirmed that the Council has met its obligations under the Pensions Act 2008 (attached)

**2021/87 Date of the next meeting to be agreed.**